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5325 Engle Road  
Carmichael, CA 95608

#4050503

# 2024 Safety Plan

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## Introduction

**A Safety Awareness Program (ASAP)** was introduced into Carmichael Little League (CLL) as a means of emphasizing the priority that safety considerations play in Little League activities. This program empowers the CLL Safety Officer and other officials to foster better awareness, through education and information, of the opportunities to provide a safer environment for children, adult volunteers, and all other participants in Little League Baseball. This manual is intended as a resource and is provided to managers and coaches, so they refer to it as frequently as necessary. It will be distributed to managers and coaches prior to the season and will be made available online for future reference. For questions, contact the CLL Safety Officers:

- Lynn Thiesen: [lthiesen57@gmail.com](mailto:lthiesen57@gmail.com) 707-407-7837

1. Does CLL have an active Safety Director/Officer?	Yes
2. Does CLL publish and distribute league safety polices and/or manual(s)?	Yes
3. Does CLL post and distribute emergency contact information and key league officials' phone numbers?	Yes
4. Does CLL use the current Little League Volunteer Application form and Conduct background checks on all applicable volunteers in state?	Yes
5. Does CLL provide fundamental training for coaches and managers? (i.e. sliding, batting, pitching, fielding)	Yes
6. Does CLL require first-aid training for managers and coaches?	Yes
7. Does CLL require field inspections before game and practices?	Yes
8. Does CLL complete the annual Little League Facilities Survey?	Yes
9. Does CLL have written safety procedures for concession stands?	Yes
10. Does CLL require regular inspection and replacement of equipment?	Yes
11. Does CLL have a method to report and track injuries, including near misses?	Yes
12. Does CLL provide each team with well-equipped first aid kits for practices as well as games?	Yes
13. Does CLL enforce catchers gear and helmet rule during practice and warm-ups?	Yes

## CLL Board of Directors

President: Erin Burgman

Vice President: Nathan Wiseman

Treasurer: Eric Nagy

Secretary: Heidi Nordahl

Registrar/Co-Player Agent: Heidi Nordahl

Umpire in Chief: Nathen Wiseman

Player Agent/Co-registrar: Tanya Morgan

Head Groundskeeper/Field Maintenance: Justin McGivney

Manager/Coach Coordinator: Jason Winkel

Juniors & 50/70 Coordinator: Nathan Wiseman

AAA Coordinator: Erin Burgman

AA Coordinator: Drew Merchat

T-ball/A Coordinator: Eric Miller

Equipment Manager: Breanne Torres

Safety Coordinator: Lynn Thiesen

Volunteer Coordinator/Snack Bar Shift Lead: Jen Weaver

Snack Bar Shift Lead: Crystal Antonelli

Snack Bar Coordinator: Open

Special Events Coordinator: Valerie Harper

Sponsorship Coordinator: Tanya Morgan

Webmaster: Matt Sanchez

Board Member at Large/Parent Advocate: Ernie West

Board Member at Large: Stephanie Roberts

## Emergency Contacts

Fire/Medical/Crime/Sacramento Sheriff Direct	911
Sacramento Sheriff	916-874-5111
Non-Emergency Water Services/Issues	916-874-5115
Carmichael Water District (off hours)	916-483-2452
Carmichael Recreation & Parks District	916-230-4139
CLL President: Erin Burgman	916-212-1516
CLL Vice President: Nathan Wiseman	916-267-3337
CLL Safety Officer: Lynn Thiesen	707-407-7837



1. T-Ball and A Field
2. AA Field
3. AAA Field
4. Majors Field
5. 50/70 Field
6. Juniors Field

## **Policy Statement**

Safety is the foremost concern for CLL. Many of the league rules and regulations are based with the safety of all league participants in mind. The most important rule to remember is: Any Board member may stop a game at any time if they feel that an unsafe condition exists. Darkness and dampness are the common reasons games are called. All games shall cease play five minutes after sunset. CLL strongly supports the "safety first" concept. The league requests that all players and player families support this idea as well. Any manager, coach or parent who observes an unsafe condition should report it immediately to their player's Manager or any Board Member in the area. The Board will act to make any correction or repair in a timely manner. Please keep in mind that Carmichael Park and Recreation District owns the land at La Sierra Community Center where our fields are located. Some of the changes and/or repairs must first be approved by the Park District. There have been very few league accidents or safety incidents over the years. This is due in part to the yearly, thorough inspection of the facilities, fields and equipment. Over the last seven years, the league has been diligent with preparing the facilities, fields and equipment prior to the opening day of each season. The Board of Directors for CLL continues to maintain a safe and fun environment for all league participants.

## **Carmichael Little League Safety Code**

The Board of Directors of Carmichael Little League (CLL) has mandated the following Safety Code. All managers and coaches are responsible for strictly adhering to this code.

- When players are present, only managers, coaches or umpires who have gone through a background check and have been approved by the CLL Board of Directors are allowed in the dugout or on the playing field. During games, there must be one rostered adult in the dugout at all times. NO EXCEPTIONS.
- Only players, managers, coaches and umpires are permitted on the playing field during league games.
- No player is to leave the field of play without the permission of the umpire and manager.
- Managers and/or coaches are never to leave a child unattended at a practice or game.
- League games will end five minutes after sunset.
- A first aid kit must be present at all practices and games. First aid kits are located in the equipment shed behind each field, as well as in the snack bar. Managers are responsible for making sure the first aid kit gets to each practice and game.
- A cellular phone must be available at all practices and games in the event of an emergency.
- Prior to each practice or game, managers and/or umpires must inspect the field for any damage to structures and/or field hazards, such as holes, stones, glass or miscellaneous debris, on or about the area of play.
- Managers, coaches and/or umpires must be sure to inspect all equipment prior to use. This includes checking bats for cracks, dings or deformities, and helmets for missing padding, cracks and deformities.
- Only official Little League baseballs will be used during league game play. CLL will provide all league game balls.
- All male players must wear athletic supporter and cup during practices and games.
- All catchers must wear full catcher's gear during practice, pitcher warm-ups, and while in catcher's box and during game play. Catcher gear is to include a catcher's helmet and mask with a "dangling" throat protector, a catcher's mitt, a chest protector and leg protectors. NOTE: A FIRST BASEMAN'S MITT OR FIELDER'S GLOVE MAY NOT BE USED BY A CATCHER DURING PRACTICE OR LEAGUE PLAY.
- During league games, foul balls batted out of the area of play are not to be thrown back in to play. Retrieved balls should be returned to the score box unless the umpire requests the ball be returned to the area of play.
- Team equipment should be stored within the team dugout or behind screens and not within the area defined by the umpire as "in play."



## Code of Conduct

No board member, manager, coach, player, umpire or spectator shall:

- Verbally or physically abuse any official of CLL.
- Show any objectionable demonstration of dissent at an official's decision by throwing equipment or any other forceful unsportsmanlike action.
- Physically attack any board member, manager, coach, umpire, player or spectator.
- Use profane, obscene or vulgar language or gesture at any time.
- Appear on the field of play, in the stands, or anywhere on the CLL Sierra Complex while in an intoxicated or under the influence state.
- Tamper with or manipulate any league roster, schedule, draft position or selection, official score book, ranking, financial record or procedure.
- Challenge an umpire's authority. The umpires shall have the authority and discretion during a game to penalize the offender according to the infraction up to and including removal from the CLL Sierra Complex.
- Speed Limit 5 mph in roadways and parking lots while attending CLL functions. Watch for small children around parked cars.
- No alcohol allowed in any parking lot, field, or common areas with the CLL Complex.
- No SMOKING or tobacco products of any kind (including electronic cigarettes and smokeless tobacco) are allowed in any common areas within the CLL Complex.
- No playing in parking lots at any time.
- No playing on or around lawn/maintenance equipment.
- No throwing balls against dugouts or against backstop.
- No throwing rocks and NO climbing fences.
- Only a player on the field and at bat may swing a bat. On deck batters are allowed in intermediate and above divisions.
- Observe all posted signs. Players and spectators should be alert at all times for foul balls and errant throws.
- During game, players must remain in the dugout area in an orderly fashion at all times.
- After each game, each team must clean up trash in dugout and around stands.
- All gates to the field must remain closed at all times.
- After players have entered or left the playing field, gates should be closed and secured.

## Conduct Incident Form

### Reporter Information

Name:

Daytime phone:

Email:

Keep name confidential: Yes No

Your role:

### Game Information

Date:

Start time:

Division:

Visting team:

Home team:

Umpires:

Final score:

Was there an incident? Yes No

### Incident Participants

Who initiated the incident?

Who was it against?

Did the incident involve a parent?

**If a parent was involved, was the incident directed at his/her son or daughter?**

**Additional individuals involved:**

**Witnesses:**

**Number of participants observing the incident:**

**Incident**

**Was there any physical abuse?**

**Did this involve a single participant?**

**Was the participant embarrassed or upset by this incident?**

**Was there any foul language or gestures used?**

**Did the incident occur during the game?**

**Did it cause a delay of game?**

**Please provide a brief outline of the specifics of this incident:**

## **Responsibility**

### **PRESIDENT**

The president of CLL is responsible for ensuring that the policies and regulations of the league safety plan are carried out by the entire membership to the best of his/her abilities.

### **SAFETY OFFICER**

The CLLs safety officer is responsible for the development and implementation of the league's safety program. The league safety officer is the link between the Board of Directors and the league managers, coaches, umpires, players and spectators with regards to safety matters, rules, regulations and conduct. The league safety officer's responsibilities include: assisting parents and individuals with insurance claims, explaining the insurance benefits to claimants and assisting them with filing the correct paperwork; maintaining the first aid log. The first aid log will journal the date and time an accident and/or injury occurred, to whom, the circumstances of the incident and under what supervision. Acting immediately to resolve unsafe or hazardous conditions brought to the safety officers' attention.

### **CLL BOARD MEMBERS**

The CLL Board members will adhere to and carry out the policies set forth in the league safety plan.

### **FACILITY MANAGER**

The CLL facility manager is responsible for ensuring the fields and structures used by the league meet the safety requirement set forth in the safety plan.

### **EQUIPMENT MANAGER**

The CLL equipment manager is responsible for ensuring that all equipment is in good condition. Damaged equipment is to be repaired or replaced in a timely manner. All equipment must be inspected prior to the start of the season.

### **SNACK BAR COORDINATOR**

The CLL snack bar coordinator is responsible for ensuring that all volunteers working in the snack bar observe food handling safety and state health codes.

### **MANAGERS AND COACHES**

A manager is appointed by the Board of Directors to lead a team. The team manager will be responsible for their team's conduct while on a league field, the team's observance of the official rules and deference to the umpires and will follow the rules listed in the Little League Official Green Book.

### **REGISTRATION DATA AND PLAYER ROSTER DATA**

League player registration data or player roster data and coach and manager data must be submitted via the Little League Data Center @ [www.littleleague.org](http://www.littleleague.org) by April 1<sup>st</sup>.



## **MANAGERS TRAINING**

## GAME PROCEDURES

### Pre-game Procedure:

- Make sure that the players are rested, healthy and alert.
- Make sure all players are wearing the proper uniform and protective gear.
- Make sure all equipment is in good working order.
- Walk the field for debris/foreign objects.
- Make sure a First Aid Kit is available.
- Check conditions of fences, backstops, bases.
- Hold warm-up drills, stretching exercises.
- Make sure players drink often so they do not become dehydrated.
- Give immediate attention to an injured player.

### During the Game:

- Make sure that the players are rested, healthy and alert.
- Make sure all players are wearing the proper uniform and protective gear.
- Make sure all equipment is in good working order.
- Make sure that players carry all gloves and other equipment off the playing field and into the dugout when the team is at bat. No equipment shall be left lying on any part of the playing field.
- Maintain control of the team at all times. Keep players and substitutes on the team bench unless participation in the game or preparing to enter the game.
- Observe the “no on-deck” rule for batters at Majors and below. Always keep players behind the screens. No players should handle a bat in the dugout at any time.
- Keep players off fences.
- Make sure players drink often so they do not become dehydrated.
- Give immediate attention to an injured player.

### Post-game Procedure:

- Cool down exercises with players, i.e. arm windmills, neck circles and hurdler’s stretches for the quads and glutes.
- Rake the pitcher’s mound.
- Water the infield.
- Check dugouts for any player gear left behind. Empty trash. Lock dugout.
- Lock the score box.
- Do not leave the field until every member has been picked up by a known family member or designated driver.
- If parents were not previously contacted, notify parents if their child has been injured, no matter how small or insignificant the injury. THERE IS NO EXCEPTION TO THIS RULE. This protects both you and CLL.
- Return the bases and any field maintenance equipment to the storage shed.
- Lock the storage shed.
- Make certain all field maintenance equipment is returned to the equipment room and that the equipment room is secured and locked.
- Check with the snack bar coordinator to make certain there is a manager or coach present. One manager or coach must be present until snack bar is locked for the evening.

## **Accident Reporting Procedures**

### **What to report**

- Any incident that causes a player, manager, coach, umpire or spectator to receive first aid and/or medical treatment must be reported to the CLL Safety Officer.

### **When to report**

- All incidents and near misses must be reported to the CLL Safety Officer within 48 hours of the incident. Safety Officer, Lynn Thiesen, may be reached at 707-407-7837.

### **How to make a report**

- The following must be provided:
  - Name and number of the person(s) involved in the incident
  - Date and time of the incident
  - Detailed report of the incident
  - Name and number of the person(s) reporting the incident

The CLL Safety Officer will contact the injured party (or parents of the injured party) within 48 hours to:

- Verify information received
- Obtain any other information deemed necessary
- Check on injury status
- In the event medical treatment was required, advise the parent/guardian of the CLL insurance coverage and claims procedures

## For Local League Use Only

### A Safety Awareness Program's Incident/Injury Tracking Report

League Name: \_\_\_\_\_ League ID: \_\_\_\_\_ Incident Date: \_\_\_\_\_  
Field Name/Location: \_\_\_\_\_ Incident Time: \_\_\_\_\_

Injured Person's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Address: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: Male Female  
City: \_\_\_\_\_ State \_\_\_\_\_ ZIP: \_\_\_\_\_ Home Phone: ( ) \_\_\_\_\_ Parent's Name  
(If Player): \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_  
Parents' Address (If Different): \_\_\_\_\_ City \_\_\_\_\_

Incident occurred while participating in:

A.) Baseball Softball Challenger TAD

(4-7) (7-11)

Intermediate (50/70) (11-13)

B.) Challenger T-Ball (5-8) Minor (7-12) Major (9-12) Junior (13-14) Senior (13-16) Big League (15-18)  
Senior (14-16) Big League (16-18)

C.) Tryout Practice Game Tournament Special Event Travel to Travel from Other (Describe):  
\_\_\_\_\_ Position/Role of person(s) involved in incident:

D.) Batter Baserunner Pitcher Catcher First Base Second Third Short Stop Left Field Center Field Right Field Dugout  
Umpire Coach/Manager Spectator Volunteer Other: \_\_\_\_\_

Type of injury: \_\_\_\_\_  
\_\_\_\_\_

Was first aid required? Yes No If yes, what: \_\_\_\_\_

Was professional medical treatment required? Yes No If yes, what: \_\_\_\_\_ (If yes, the  
player must present a non-restrictive medical release prior to being allowed in a game or practice.)

Type of incident and location:

A.) On Primary Playing Field B.) Adjacent to Playing Field D.) Off Ball Field Base Path: Running Sliding Seating Area  
Travel: Hit by Ball: Pitched Thrown Batted Parking Area Car Bike Collision with: Player Structure C.) Concession Area  
Walking Grounds Defect Volunteer Worker League Activity Other: \_\_\_\_\_  
Customer/Bystander Other: \_\_\_\_\_

Please give a short description of incident: \_\_\_\_\_  
\_\_\_\_\_

Could this accident have been avoided? How: \_\_\_\_\_

This form is for Little League purposes only, to report safety hazards, unsafe practices and/or to contribute positive ideas  
in order to improve league safety. When an accident occurs, obtain as much information as possible.

For all claims or injuries which could become claims, please fill out and turn in the official Little League Baseball  
Accident Notification Form available from your league president and send to Little League Headquarters in Williamsport  
(Attention: Dan Kirby, Risk Management Department). Also, provide your District Safety Officer with  
-a copy for District files. All personal injuries should be reported to Williamsport as soon as possible.

Prepared By/Position: \_\_\_\_\_ Phone Number: (\_\_\_\_\_) \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## First Aid

### Administering First Aid First

Aid is the first care given to a victim. It is usually performed by the first person on the scene and continued until professional medical help arrives (paramedics). A representative, i.e. managers/coaches from each team and board members are first aid certified. No one should ever administer first aid beyond their capabilities. Always know your limits. The average response time on 911 calls is 5-7 minutes. En-route paramedics are in constant communication with the local hospital at all times preparing them for whatever emergency action that may need to be taken. You cannot do this; therefore, NEVER attempt to transport a victim to a hospital. Perform whatever first aid you can and wait for the paramedics to arrive.

### First Aid Kits

First aid kits will be furnished to each team at the beginning of the season. The CLL Safety Officers name and phone number has been placed inside all of the first aid kits. If you do not have a cell phone, identify at least two people who are a part of your team before the practice or game begins. The first aid kit will become part of the team's equipment package and ALWAYS should be taken to practices, batting cage practices, games (whether season or post-season) and any other CLL event where children's safety is at risk. To replenish materials in the team first aid kit, the manager or coach must contact the CLL Safety Officer. Always report any safety incident or near miss incident to the Safety Officer as soon as possible; no later than 48 hours after the incident.

### Hydration

We usually think about dehydration in the summer months when hot temperatures shorten the time it takes for children to become overheated. But keeping children well hydrated is just as important in the winter months. Additional clothing worn in the colder weather makes it difficult for sweat to evaporate, so the body does not cool us quickly. It does not matter if it's January or July, thirst is not an indicator of fluid needs.

Therefore, children must be encouraged to drink fluids even when they don't feel thirsty.

Managers and coaches should schedule drink breaks every 15 to 30 minutes during practices on hot days.

Always encourage players to drink between every inning. During any activity water is an excellent fluid to keep the body well hydrated and it's economical too!

Offering flavored fluids like sport drinks or fruit juice can help encourage children to drink. Sports drinks should contain between 6 and 8 percent carbohydrates (15 to 18 grams of carbohydrates per cup) or less.

### Nose Bleeds

1. Stop the bleeding; have the person sit up straight and lean forward slightly. Don't have the person lie down or tilt the head backward. With thumb and index finger, firmly pinch the nose just below the bone up against the face. Apply pressure for 5 minutes. Time yourself with a clock. If bleeding continues after 5 minutes, repeat the process.
2. Call or see a health care provider immediately if the nosebleed doesn't stop after 10 minutes of treatment, the person is taking blood thinners such as warfarin (Coumadin) or aspirin or has a bleeding disorder. Nosebleeds may happen after a severe head injury or a blow to the face.

### Cuts

If the cut is severe and you can't get the child to a hospital right away or must wait for an ambulance, rinse the cut or wound with water and apply pressure with sterile gauze, a bandage, or a clean cloth. If blood soaks through the bandage, place another bandage over the first and keep applying pressure. Riase the injured body

part to slow bleeding. When bleeding stops, cover the wound with a new, clean bandage. **Do not apply a tourniquet.**

Seek medical care if the cut is deep or its edges are widely separated, the cut continues to ooze and bleed even after applying pressure or the injury was caused by an animal or human bit, burn, electrical injury or puncture wound (i.e. a nail).

Call 911 right away if blood is spurting and difficult to control and is bleeding so much that bandages are becoming soaked with blood or has a body part such as a fingertip that is cut off. Put the part that was cut off in a sealed plastic bag right away. Dunk the bag in a container with ice water to provide to medical professionals.

### **Allergic Reactions**

Allergic reactions can be triggered by foods, medications, insect stings, pollen or other substances. Although most allergic reactions aren't serious, severe reactions can be life-threatening and can require immediate medical attention.

Signs and symptoms:

Mild reaction: itchiness, mild skin redness or swelling, stuffy, runny nose, sneezing, itchy watery eyes, red bumps (hives) that occur anywhere on the body.

### **Orthopedic Injuries**

- Treat all injured parts as if they could be fractured
- Avoid movement of the injured body part
- Avoid weight bearing on lower extremities
- Support and elevate injured body part
- Apply ice – 20 minutes per hour
  - Bent or deformed bone/extremity
  - Cold or numb
  - Loss of sensation or movement

### **Heat Exhaustion/Heat Stroke**

- Heat exhaustion is most common and is due to lack of body fluids. Heat stroke is life threatening and occurs when the body is overwhelmed by heat. Strenuous exercise in the heat may cause heat related illnesses.
  - Heat exhaustion
    - Cool, moist, pale skin
    - Weakness and fatigue
    - Sweating, headache
    - Vomiting, nausea
    - Confusion, dizziness
    - Muscle cramping
  - Heat Stroke
    - Red, hot, dry skin
    - High temperature
    - Rapid, weak pulse
    - Rapid, shallow breathing
    - Seizure

- Loss of consciousness
- Treatment
  - Give clear fluids frequently, cool rapidly
  - If condition improves, may continue to rest – NO ACTIVITY
  - If heat stroke cool rapidly by completing wetting clothing/skin with room temperature water. **DO NOT USE ICE.**



## Concession Stand Safety

The snack bar coordinator is responsible for ensuring that all volunteers working in the snack bar observe good handling safety and state health codes.

No person under the age of 13 will be allowed behind the concession stand counter during operation hours.

- Cooking equipment will be regularly inspected. When necessary, equipment will be repaired or replaced.
- Food not purchased by CLL will not be prepared or sold from the concession stand.
- Carbon dioxide tanks will be secured with chains to maintain upright position and prevent tanks from falling over.
- Chemicals used for cleaning must be stored in a closed cabinet.
- A certified fire extinguisher suitable for grease fires must be placed in plain sight at all times.
- All concession stand workers are to be trained on how to use the fire extinguisher.
- A fully stocked first aid kit will be placed in the concession stand.
- The concession stand main entrance will not be locked or blocked while patrons are inside.
- All concession stand volunteers with shoulder length or longer hair shall put their hair back in a ponytail and/or wear a hair net.
- All concession stand volunteers will wash hands and wear gloves when handling food.
- Only a CLL Board member or appointed snack bar manager may handle monetary transactions and operate the cash register.
- Concession stand manager will perform an end of the day inspection to verify all food is properly stored and that all equipment is properly secured and unplugged.
- All cash shall be secured in the provided safe or properly transported for deposit at the end of each day.
- Concession stand manager will verify that the snack bar is secured, setting alarm, and door is secured and locked.

# Volunteer Application Form 2024

Last Updated: 10/25/23. This volunteer application should only be used if a league is manually entering information into JDP or an outside background check provider that meets the standards of Little League Regulations 1(c)9. THIS FORM SHOULD NOT BE COMPLETED IF A LEAGUE IS UTILIZING THE JDP QUICKAPP. Visit [LittleLeague.org/LocalBGcheck](http://LittleLeague.org/LocalBGcheck) for more information.

A COPY OF VALID GOVERNMENT ISSUED PHOTO IDENTIFICATION MUST BE ATTACHED TO COMPLETE THIS APPLICATION.

All RED fields are required.

Name \_\_\_\_\_ Date \_\_\_\_\_

First Middle Name or Initial Last \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Social Security # (mandatory) \_\_\_\_\_

Cell Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Home Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Special professional training, skills, hobbies: \_\_\_\_\_

Community affiliations (Clubs, Service Organizations, etc.): \_\_\_\_\_

Previous volunteer experience (including baseball/softball and year): \_\_\_\_\_

1. Do you have children in the program? Yes No ♦

If yes, list full name and what level? \_\_\_\_\_

2. Special Certification (CPR, Medical, etc.)? If yes, list: \_\_\_\_\_ Yes No

3. Do you have a valid driver's license? Yes No ♦

Driver's License#: \_\_\_\_\_ State \_\_\_\_\_

4. Have you ever been charged with, convicted of, plead no contest, or guilty to any crime(s) involving or against a minor, or of a sexual nature?

If yes, describe each in full: \_\_\_\_\_ Yes No ♦

(If volunteer answered yes to Question 4, the local league must contact Little League International.)

5. Have you ever been convicted of or plead no contest or guilty to any crime(s)? Yes No ♦

If yes, describe each in full: \_\_\_\_\_

(Answering yes to Question 5, does not automatically disqualify you as a volunteer.)

6. Do you have any criminal charges pending against you regarding any crime(s)? Yes No ♦

If yes, describe each in full: \_\_\_\_\_

(Answering yes to Question 6, does not automatically disqualify you as a volunteer.)

Little League®

Volunteer Application – 2024

Do not use forms from past years. Use extra paper to complete if additional space is required.

Please list three references, at least one of which has knowledge of your participation as a volunteer in a youth program:

Name/Phone \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

IF YOU LIVE IN A STATE THAT REQUIRES A SEPARATE BACKGROUND CHECK BY LAW, PLEASE ATTACH A COPY OF THAT STATE'S

BACKGROUND CHECK. FOR MORE INFORMATION ON STATE LAWS, VISIT OUR WEBSITE: [LittleLeague.org/BgStateLaws](http://LittleLeague.org/BgStateLaws)

AS A CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries (some of which contain name only searches which may result in a report being generated that may or may not be me), child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

If Minor/Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant Name (please print or type) \_\_\_\_\_

NOTE: The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

In which of the following would you like to participate? (Check one or more.)

- ◆ League Official
- ◆ Coach
- ◆ Umpire
- ◆ Field Maintenance
- ◆ Manager
- ◆ Scorekeeper
- ◆ Concession Stand
- ◆ Other \_\_\_\_\_

7. Have you ever been refused participation in any other youth programs and/or listed on any youth organization ineligible list? Yes No

If yes, explain: \_\_\_\_\_  
(If volunteer answered yes to Question 7, the local league must contact Little League International.)

**LOCAL LEAGUE USE ONLY:**

Background check completed by league officer \_\_\_\_\_ on \_\_\_\_\_

System(s) used for background check (minimum of one must be checked):

Review the Little League Regulation 1(c)(9) for all background check requirements

\*Please be advised that if you use JDP and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter or email directly from JDP in compliance with the Fair Credit Reporting Act containing information regarding all the criminal records associated with the name, which may not necessarily be the league volunteer.

Only attach to this application copies of background check reports that reveal convictions of this application.

JDP (Includes review of the US. Center of SafeSport's Centralized Disciplinary Database and Little

League International Ineligible/Suspended List)\*

National Criminal Database check

National Sex Offender Registry

U.S. Center of SafeSport's Centralized Disciplinary

Database and Little League International

Ineligible/Suspended List

Proof of completion of Abuse Awareness Training for Adults provided to league